

ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE, JUNE 9, 2026 WORK SESSION

The work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on at 5:00 PM in the board room of the District Offices, 4222 S. Taylor Road.

Those Present:

Chairman:	Frank Wierzbowski	Dist. Chief:	Jay Knavel
		Treasurer:	Nick Enser
Commissioner:	Robert Benning	Secretary:	Roberta Buczkowski
Commissioner:	Edmund Jensen Jr.	Insurance:	Dave Stromecki
		Administrator:	Monica Thielemann

Others Present

Eric Knavel, EMS	Chrissy Warmington, Police Dispatch
Tom Barsi, EMS	Jackie LaBell, EMS
Greg Bienias, IT	Justin Johnson, Fleet Manager

Approval of previous work session minutes

Motion made by Commissioner Benning, seconded by Commissioner Jensen that the minutes of the May 27th work session be approved. All in favor; motion carried.

Finance

Nick: - Finances are in the drive

The first version of the capital expenditure schedule has been sent out to Tom, Jay, Eric and Justin for review.

NYSLRS/NYSDCP reporting for May has been completed

Travel Policy - update TBD awaiting Board decision

Received more prior year tax assessments from Commissions Benning, will make payment

Gave LOSAP report

Discussed if a training/course involves a fee to attend, they are coded under "Training Fees"

Nick to work with EMS and schedule Bonadio audit for EMS in Sept

Administrative

Monica: List of firefighters who have not completed the Classes and/or have their physicals given to the board. They will be given one (1) more week then they are suspended.

The records retention has been given to Attorney Chelus for review.

The policies and procedures will be taken off the website and put on the shared drive

Discussion followed on the policies and procedures.

Facilities

Bob: D. Miles will be giving a ballpark figure to replace the ceiling tiles at Hillcrest so it can go out to bid.

MJ Mechanical is good to go.

There is a hot water issue at Taylor Road that is being addressed.

EcoServ will be spraying for the carpenter bees in the shed at Taylor Road

Davis Ulner to look at the trouble alarm.

The HVAC in the chief's office at Central has been repaired.

Unit 4 at Central needs to be repaired, cost is \$760.00.

Fleet

Justin: OP3 up for inspection.

W2 does not start

883 Condenser broke from the floorboard, has been repaired.

May have to move up the replacing of 883 due to problems.

H2 packing issue for leak.

Legal

Mike: With regards to the Travel and Conference policy: Per the law registration for any class is capped at \$50.00.

Discussion followed.

The Board uses the standard rate for mileage.

Received an email referencing the old OP vet center on the corner of Milestrip and North Buffalo Road with regards to the Fire Code. This is up to the Building Inspectors office

To deal with.

Discussion on the "Line of Duty Disability" with regards to LOSAP

IT

Greg: Phones switched over at Taylor and Windom

Have ordered a backup for the internet.

Insurance

Dave: Still do not have the 2025 LOSAP report

Operations

Jay: there will be two (2) memberships for Orchard Park and two (2) memberships for Hillcrest
There have been fifteen (15) new members in two (2) weeks so will have to purchase more equipment. Will have cost at the next meeting.

Pre-construction for H7 will be in August

W2 Construction has begun with a delivery date late September early October.

Have been given a sample of a new glove to be tested

Should have the new OP10 truck by the end of the week.

Will do some checking to see if Roswell can do cancer screening for the district before committing to another company.

Orchard Park Open House will be July 24th

Touch a truck will be July 19th

E-Bike safety conference at Central June 17th.

Operations

Eric: Monthly reports read

July 1 meeting for the CON Transfer

Meeting with WREMS this Saturday

Financials are needed by Attorney Chelus with an audit in mid-September

Dispatch

Chrissy: New Chief started

Still problems with the radio communication

Contracts

Ed: Question to Nick on whether Care-Ease billed for May. Per Nick just April.

General Commissioner Discussion

- **Frank** Nothing to report
- **Ed** Nothing to report
- **Bob** Town Clerk sent new names for roads:
Boulder Ridge
Breckinridge
Longmeadow
South Hill Terrace
Greenbriar

All are ok with the Board

Executive Session: motion made by Commissioner Benning, seconded by Commissioner Jensen to go to Executive Session. All in favor; motion carried.

Executive Session began at 6:10pm

Motion made by Commissioner Benning, seconded by Commissioner Jensen to move to regular work session. All in favor; motion carried.

Regular work session resumed at 6:45 with no action taken by the board.

There being no further business the Work Session ended at 6:46 PM

Respectfully submitted

Roberta Buczkowski, Secretary